

Members

Steve Baranyk  
Jeff Brouger  
Donald Cook  
Mark GiaQuinta  
Jerry Payne  
Thomas Sponsel  
Larry T. Kennedy  
Brad Skolnik



# GOVERNMENT EFFICIENCY COMMISSION SUBCOMMITTEE ON GENERAL GOVERNMENT

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## MEETING MINUTES

**Meeting Date:** March 25, 2004  
**Meeting Time:** 9:00 A.M.  
**Meeting Place:** Governmental Center South, 302 W.  
Washington St., Conference Room D  
**Meeting City:** Indianapolis, Indiana  
**Meeting Number:** 1

**Members Present:** Steve Baranyk; Jeff Brouger; Donald Cook; Mark GiaQuinta; Jerry Payne; Thomas Sponsel; Larry T. Kennedy; Brad Skolnik.

**Members Absent:** None.

Chairman Baranyk called the meeting to order at 9:15. The minutes from the February 5, 2004 meeting were read and accepted..

The Chairman's Report was submitted and discussed.

Don Cook reported on the organization of the INDOT Task Team. Two issues that should be looked into were suggested: the use of Consultants and turnover of technical personnel.

Brad Skolnik reported that the state of Virginia has made some progress in improving the effectiveness of I.T. and that their work may become a model for examination by our Task Team.

Brad Skolnik reported that the Personnel Task Team has a group of professionals organized into sub-Teams examining Employment Issues, Compensation, Health Care Cost Containment, Training and Development, and Statutory Issues impacting state employment.

Jerry Payne reported on his meeting with the Dept. of Revenue on March 10. The DOR is examining the issue of consolidating state revenue collections, becoming more aggressive on delinquencies, the use of Passive Investments (P.I.C.'s), better defining Business Income, the application of the StateTax code to improve the flow of tax revenues to the State and to insure that all sources pay their fair share of taxes and consolidating computer operations for more efficiency.

Additional issues being examined within the DOR are: transferring the collection of Property Tax Payments to the DOR, utilizing a bar coding system to improve service to taxpayers, reviewing the licensing fee and user taxes to determine how this can be made more efficient, FSSA delinquent collections and other issues.

The DNR Task Team is meeting on a twice-monthly schedule and is looking into: State Parks and Reservoirs, the DNR Foundation, the impact of deferred maintenance of DNR facilities and the costs associated with making the needed repairs, permit processing, and the use of State Helicopters.

Additionally, the DNR Task Team is looking into the use of I.T. within the Department, the Organizational Structure of the Department and the way the DNR uses marketing to attract paying visitors to State facilities.

The Subcommittee has asked Legislative Service to provide us with a Standard Format to be used in constructing our various reports. Jim Sperlik will provide this.

The next meeting is scheduled for April 29 at 9:00 a.m. The meeting was adjourned at 12:00 noon.

Chairman's Report, April 29, 2004, is attached.

# **INDIANA GOVERNMENT EFFICIENCY COMMISSION SUBCOMMITTEE ON GENERAL GOVERNMENT**

## **CHAIRMAN'S REPORT Thursday, April 29, 2004**

### **I. ACTIVITIES SINCE LAST MEETING on March 25, 2004**

Since our last meeting on March 25 I have focused my time on:

The Department of Correction Task Team,

Meeting with the I. T. and Personnel Task Teams of the Governor's Peak Performance Project,

Continuing to work with the Bureau of Motor Vehicles,

Maintaining a reduced level of contact with the work of the various Task Teams.

The Department of Correction Task Team has met on March 31 and April 20 and will meet again on May 11. Progress is slow as we are "organizing" but the effort should pick up at this next meeting.

The Department of Transportation Task Team will meet tomorrow, Friday, May 1 for the first time. I plan to attend to assist Don in moving this important work forward. My involvement in the other Task Teams continues to be significantly reduced as I have had to focus my time on the Department of Corrections Task Team and the B.M.V. My lack of involvement with other Task Teams should not be interpreted as a lack of interest on my part. Indeed, I am interested but since we have good, competent Subcommittee members guiding these groups there is little need for my involvement. Additionally I simply do not have the time.

### **II. GOVERNOR'S PEAK PERFORMANCE PROJECT**

The General Government Subcommittee Task Teams on Personnel and I. T. have met with their counterparts on the Governor's Peak Performance Project. Brad Skolnik has attended both meetings. Based on these two meetings it appears that there will be little if any overlap with the work of our Task Teams. By their very nature the Peak Performance Project Task Teams are limited in scope as they are staffed entirely with current State Government personnel. At this point I believe that it may be possible to find ways of cooperating without compromising the work of our Task Teams.

That's all I have for now. I look forward to receiving your individual reports on your Task Teams.

Thank you all for your continued support and hard work.

Steve W. Baranyk, Chairman